

THE APPLICATION DEADLINE IS NOVEMBER 1, 2018

AVAILABLE PROGRAMS

Files will be evaluated based on spaces available.

HEALTH SCIENCE (200.B1)
PURE & APPLIED SCIENCE (200.B2)

SOCIAL SCIENCE (300.AA) General Option only.

COMMERCE (300.BB)

HOW TO APPLY

- ✓ Go to www.champlainonline.com and click on "Apply Online" on the right-hand side.
- ✓ Applicants can apply to one or two programs. The second choice of program will only be considered if the applicant is not accepted in the first choice of program.
- ✓ Applicants interested in a program not offered in the Winter semester at Champlain Saint-Lambert may apply to the Social Science Program. Students should submit a letter of intent indicating their program of interest. Please note that acceptance in the social science program does not guarantee a future change of program.
- ✓ Pay the non-refundable \$30.00 application fee online using Visa or Mastercard, or in person or by mail with a cheque or money order made payable to Champlain College Saint-Lambert.
- ✓ Submit the required documents - PLEASE SEE BELOW FOR FULL INSTRUCTIONS.

REQUIRED DOCUMENTS – CITIZENS & PERMANENT RESIDENTS

ALL APPLICANTS must submit a photocopy of:

- ✓ birth certificate with the names of both parents clearly indicated

Applicants born outside Canada must ALSO submit photocopies of:

- ✓ an English or French translation of the birth certificate, if it is in another language
- ✓ both sides of the Canadian citizenship card or permanent resident card
- ✓ the Certificat de sélection de Québec OR one parent's Quebec Medicare (RAMQ) card

Applicants who are currently completing courses in Adult Ed must ALSO submit:

- ✓ a letter from the school stating the courses being completed and the expected completion date

Applicants who have completed high school outside Quebec must ALSO submit:

- ✓ grades from the last two years of secondary education completed
- ✓ proof of high school diploma
- ✓ an English or French translation of the grades and the diploma, if they are in another language
- ✓ Course descriptions of Math, Physics and Chemistry if you are applying to a program requiring a Math/Science background.

Applicants who have been out of school for one or more semesters must ALSO submit:

- ✓ a letter stating their activities since being out of school and why they wish to return to school

Applicants who have attended high school in Quebec

- ✓ no additional language requirements

Applicants whose language of high school instruction (outside Quebec) was not English AND whose mother tongue is not English must ALSO submit:

- ✓ results of the TOEFL

Permanent Residents whose mother tongue is not French AND whose language of high school instruction was not French must ALSO submit:

- ✓ proof of at least 180 hours of instruction in the French language

REQUIRED DOCUMENTS – INTERNATIONAL APPLICANTS

International applicants must already possess a study permit valid until the end of May

ALL international applicants must submit photocopies of:

- ✓ birth certificate with the names of both parents clearly indicated
- ✓ an English or French translation of the birth certificate, if it is written in another language
- ✓ the Study Permit from the federal government, which must be valid until at least the end of May 2018
- ✓ the Certificat d'Acceptation de Québec, which must be valid until at least the end of May 2018
- ✓ proof of enrolment in a comprehensive health & accident insurance plan that is approved by the college (students may obtain such a plan through the College; contact Student Services for more info)
- ✓ academic records covering the last two years of education, proof of high school diploma, and an English or French translation of both documents, if written in another language

Applicants who have attended high school in Quebec

- ✓ no additional language requirements

Applicants whose language of high school instruction (outside Quebec) was not English AND whose mother tongue is not English must ALSO submit:

- ✓ results of the TOEFL

Applicants whose mother tongue is not French AND whose language of high school instruction was not French must ALSO submit:

- ✓ proof of at least 180 hours of instruction in the French language

Submit documents and payment no later than **NOVEMBER 1, 2018** to the Admissions Office at **Champlain College Saint-Lambert, 900 Riverside Drive, Saint-Lambert, QC, J4P 3P2**