

## For Teachers: Linking to an Article in EbscoHost

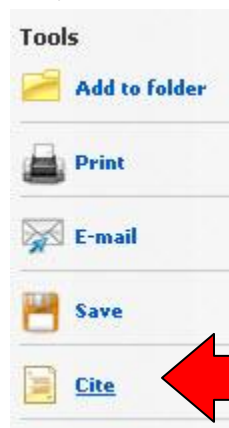
Do you want to make available on LÉA or Moodle specific articles from the EbscoHost Academic Search Premier database? It is possible to do this without contravening copyright laws or the college's license agreement with Ebsco; you just need to link directly to the article using the "permalink" feature provided by Ebsco.

Start from the article in Ebsco (not the full text).



The screenshot shows the EbscoHost interface for an article titled "The Toronto Star and the Winnipeg General Strike." The article details include: Authors: Dupuis, Michael; Source: Manitoba History; Jun2005, Issue 49, p2-14, 13p, 10 Black and White Photographs; Document Type: Article; Subject Terms: \*GENERAL Strike, Winnipeg, Man., 1919; \*STRIKES & lockouts - Manitoba; \*NEWSPAPERS - Circulation; \*CENTRAL labor councils; \*PRESS; Geographic Terms: WINNIPEG (Man.); MANITOBA; NAICS/Industry Codes: 519110 News Syndicates. On the right side, there is a "Tools" menu with options: Add to folder, Print, E-mail, Save, Cite, Export, Create Note, Permalink, Bookmark, Listen, and Translate. The "Cite" button is highlighted with a red arrow.

First, decide what text you'd like to use as the link which your students will click on to access the article.



The image shows a close-up of the "Tools" menu from the EbscoHost interface. The menu items are: Add to folder, Print, E-mail, Save, and Cite. A large red arrow points to the "Cite" button.

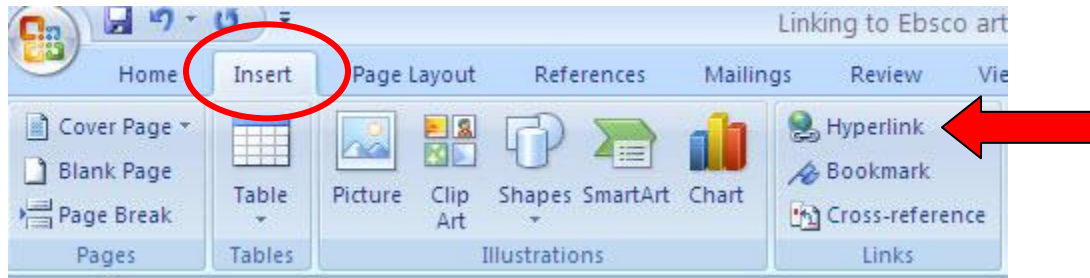
One possibility would be to use the citation as a link. You can get the citation from Ebsco, using the "Cite" button on the right-hand side of the screen.

This will bring up a pop-up window with the citation displayed in several different citation styles. Just select the one you wish to use, highlight, and copy it (using Control-C).

**Chicago/Turabian:** Bibliography  
**Humanities** Dupuis, Michael. "The Toronto Star and the Winnipeg General Strike." *Manitoba History* no. 49 (June 2005): 2-14. *Academic Search Premier*, EBSCOhost (accessed October 19, 2010).

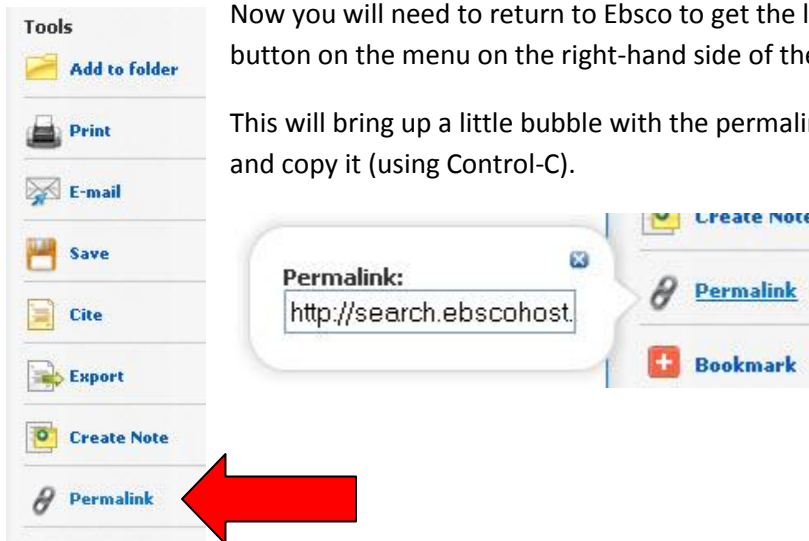
Note that this citation may not be perfectly formatted; you may wish to make some corrections before using it.

Paste the citation wherever you would like it to appear, such as in a Word document (using Control-V). Highlight the citation, then, using the “Insert” tab, click on “Hyperlink”.

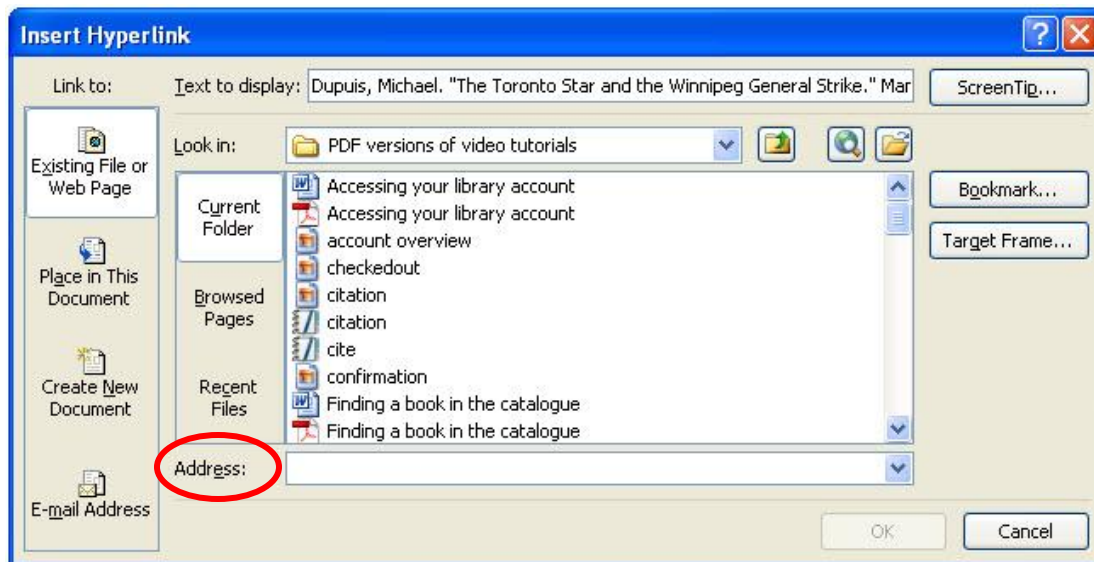


Now you will need to return to Ebsco to get the link. Click on the “Permalink” button on the menu on the right-hand side of the screen.

This will bring up a little bubble with the permalink link in it. Highlight the link text and copy it (using Control-C).

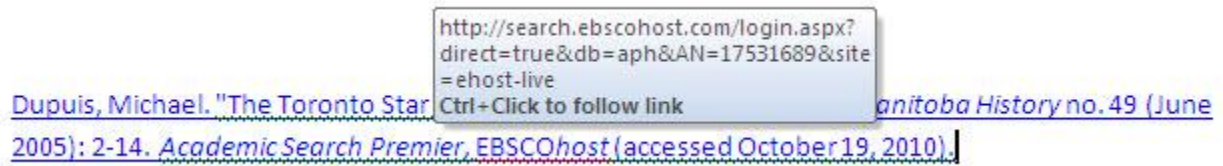


Now, return to your Word document. Since you had clicked on the “Hyperlink” button, you will have the “Insert Hyperlink” dialogue box open.



Paste the link that you copied from Ebsco into the “Address” section (using Control-V). Then click “OK”.

Now, when you move your mouse over the citation, you will see that it is linking to Ebsco.



Any student who follows this link will come to the article page in Ebsco and will only have to click on "Full text" to read the article. (Students who are off campus will be asked to login to Ebsco first.)

You can now upload this Word document to LÉA with links to all the Ebsco articles you want to make available to your students.

A similar procedure is also available in ProQuest.

If you have any questions about this, please ask at the library.