

# [Chicago Style]

## with Footnotes/Endnotes

Chicago Style from: *The Little, Brown Compact Handbook*. 3<sup>rd</sup> Canadian ed. Toronto: Pearson Longman, 2006.  
*The Chicago Manual of Style: The Essential Guide for Writers, Editors, and Publishers*. 15<sup>th</sup> ed. Chicago: University Press, 2003.

In Chicago Style, a raised (superscript) numeral in the text refers to a footnote (bottom of page) or endnote (at the end of the paper) that contain source information. A separate Bibliography or list of Works Cited may be required by the instructor.

**Examples:** “N” refers to the note format and “B” refers to the Bibliography or Works Cited format.

**Spacing:** Each entry is single-spaced with a double-space between entries.

**Indenting:** For notes, the first line only is indented 5 spaces, for Bibliography entries, a hanging indent format is used with the second and subsequent lines indented 5 spaces.

## PRINTED SOURCES

### REFERENCE WORKS

Well-known encyclopedias and dictionaries are usually cited in the notes only but not in the Bibliography or Works Cited list. The facts of publication are often omitted. The abbreviation “s.v.” in the first example stands for the Latin *sub verbo*, “under the word”. No page or volume number is necessary if the arrangement is alphabetical. For longer signed entries, list under author’s name and indicate the page(s).

N 6. *Merriam Webster’s Collegiate Dictionary*, 10th ed., s.v. “badinage.”

N 7. Charles William Gear, “Numerical Analysis,” in *The New Encyclopaedia Britannica: Macropaedia*, 15th ed. 48.

N 8. “Ecuador,” In *Latin America*, ed. Robert T. Buckman, 169, (Harpers Ferry, WV: Stryker-Post, 2006).

B “Ecuador.” In *Latin America*. Edited by Robert T. Buckman. 161-172. (Washington, D.C.: Striker-Post, 2006).

### BOOK WITH AUTHOR(S)

N 1. Peter Knudson and David Suzuki, *Wisdom of the Elders* (Toronto: Stoddart, 1992), 75-6.

B Knudson, Peter and David Suzuki. *Wisdom of the Elders*. Toronto: Stoddart, 1992.

### BOOK WITH AN EDITOR

N 2. D.Lochead, ed., *Made in Canada: New Poems* (Ottawa: Oberon, 1970), 23.

B Lochead, D., ed. *Made in Canada: New Poems*. Ottawa: Oberon, 1970.

### BOOK WITH A CORPORATE AUTHOR

N 3. Canadian Council on Social Development, *The Progress of Canada’s Children 1999/2000* (Ottawa: Canadian Council on Social Development, 2000), 53.

B Canadian Council on Social Development. *The Progress of Canada’s Children 1999/2000*. Ottawa: Canadian Council on Social Development, 2000.

### ANONYMOUS BOOK, TRANSLATED

N 4. *The Song of Roland*, trans. Frederick Goldin (New York: Norton, 1978), 150-51.

B *The Song of Roland*. Translated by Frederick Goldin. New York: Norton, 1978.

### BOOK CHAPTER or SELECTION FROM ANTHOLOGY

N 5. Rosetta Brooks, “Streetwise,” in *The New Urban Landscape*, ed. Richard Martin, 250-51 (New York: Rizzoli, 1990).

B Brooks, Rosetta. “Streetwise.” In *The New Urban Landscape*, edited by Richard Martin, 238-90. New York: Rizzoli, 1990.

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# [Chicago Style]

with Footnotes/Endnotes

## PRINTED SOURCES (continued)

### PERIODICAL: NEWSPAPERS

- N 9, "Regional Development Top Priority," *Calgary Herald*, August 19, 1983, sec. S1.
- N 10. Arthur Kaptainis, "MSO Prize Finalists United by Nothingness," *The Gazette* (Montreal), January 13, 2007, sec. E9.
- B "Regional Development Top Priority." *Calgary Herald*, August 19, 1983, sec. S1.
- B Kaptainis, Arthur. "MSO Prize Finalists United by Nothingness." *The Gazette* (Montreal), January 13, 2007, sec. E9.

### PERIODICAL: MAGAZINE

Chicago Style gives the option of specifying page numbers only in notes but omitting the inclusive pages in the Bibliography when the pages may be widely separated by extraneous material. Volume numbers are usually omitted.

- N 11. Andrew Phillips, "Tragic Mystery," *Maclean's*, November 15, 1999, 43.
- B Phillips, Andrew. "Tragic Mystery." *Maclean's*. November 15, 1999, 42-44.

### PERIODICAL: SCHOLARLY JOURNAL

- N 12. Joseph Christopher Maggio, William G. White, Jr., Susan Molstad, and Neelam Kher, "Prefreshman Summer Programs Impact on Student Achievement and Retention," *Journal of Developmental Education* 29, no.2 (Winter 2005): 23-24.
- B Maggio, Joseph Christopher, William G. White, Jr., Susan Molstad, and Neelam Kher. "Prefreshman Summer Programs Impact on Student Achievement and Retention." *Journal of Developmental Education* 29, no.2 Winter 2005): 2-33.

### GOVERNMENT DOCUMENT: CORPORATE AUTHOR

- N 13. Statistics Canada, *Women in Canada: A Gender-Based Statistical Report*, 5<sup>th</sup> ed., (Ottawa: Statistics Canada, Social and Aboriginal Statistics Division, 2006), 15.
- B Statistics Canada. *Women in Canada: A Gender-Based Statistical Report*. 5<sup>th</sup> ed. Ottawa: Statistics Canada, Social and Aboriginal Statistics Division, 2006.

### GOVERNMENT DOCUMENT: SIGNED

- N 14. Jean Lock Kunz, *Being Young and Visible: Labour Market Access Among Immigrant and Visible Minority Youth: Final Report*, Working Paper: SP-581-08-03E (Gatineau, Quebec: Human Resources Development Canada, Applied Research Branch, 2003), 35-36.
- B Kunz, Jean Lock. *Being Young and Visible: Labour Market Access Among Immigrant and Visible Minority Youth: Final Report*. Working Paper: SP-581-08-03E (Gatineau, Quebec: Human Resources Development Canada, Applied Research Branch, 2003).

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### FOR TWO OR MORE CITATIONS OF THE SAME SOURCE:

You may use the Latin abbreviation "ibid" (meaning "in the same place") to refer to the same source cited in the previous note. For instance:

1. Peter Knudson and David Suzuki, *Wisdom of the Elders* (Toronto: Stoddart, 1992), 75-6.
  2. Ibid., 159.
- OR
2. Knudson and Suzuki, 159.

For a source already cited in your notes, but not immediately preceding, use a short form consisting of the author surname and the title (shortened if more than four words).

10. Knudtson and Suzuki, *Wisdom of the Elders*, 80