



General Information	
<b>WHEN TO REGISTER</b> <b>CURRENTLY REGISTERED</b> <b>CHAMPLAIN SAINT-LAMBERT</b> <b>STUDENTS</b>	If you require <b>1-2 classes to graduate: May 17<sup>th</sup> and 18<sup>th</sup></b> – Registrar's Office Room F-103 <b>No appointment necessary - 09:00 a.m. to 11:30 a.m. and 1:00 p.m. to 4:00 p.m.</b>
	<b>All other currently registered students: May 22<sup>nd</sup> and 23<sup>rd</sup></b> <b>No Appointment Necessary - 09:00 a.m. to 11:30 and 1:00 p.m. to 4:00 p.m.</b>
<b>FEES</b>	<b>PAYMENT OF FEES MUST BE MADE AT THE TIME OF REGISTRATION - NO EXCEPTIONS</b>
<b>NUMBER OF COURSES</b>	Students may enrol in a maximum of 2 courses.
<b>DURATION AND COURSE CONTENT</b>	A summer course covers the same material normally taken during a regular session, but in 3 to 5 weeks instead of 15.
<b>ABSENCES DUE TO ILLNESS</b>	Students who encounter unavoidable problems, such as illness or death in the family, should notify the teacher and the Registrar's Office <b>IMMEDIATELY (450) 672-7360, extension 256.</b>
<b>UNEXCUSED ABSENCES</b>	<b>Vacations, trips, and long weekends are the sole responsibility of the student.</b> Teachers are not expected to make exceptions in the scheduling of assignments, tests, or exams in order to accommodate such activities. Absences for these reasons will be treated in accordance with the absence policy in the teacher's course outline.
<b>Course Withdrawal</b>	To withdraw officially from a course, you must notify the Registrar's Office (F-103) in person or by email to admissions@crcmail.net. <b>YOU CANNOT WITHDRAW BY TELEPHONE.</b> Failure to withdraw will result in a failing grade in the course. (See dates below)

Summer School Calendar	
<b>Monday, June 4, 2018</b>	1 <sup>st</sup> day of classes
<b>Monday, June 11, 2018 @ 4:00 p.m.</b>	Course withdrawal deadline (EXCEPT Linear Algebra)
<b>Wednesday, June 13, 2018 @ 4:00 p.m.</b>	Course withdrawal deadline for Linear Algebra
<b>Thursday, June 14, 2018</b>	No Physical Education class due to Graduation
<b>Monday, June 25, 2018</b> <b>Monday, July 2, 2018</b>	No classes
<b>Friday, August 10, 2018 @ 4:00 p.m.</b>	Mark review request deadline for summer school



**COMMANDITE PROCEDURES FOR STUDENTS FROM OTHER SCHOOLS**

<b>Students from Other Cegeps</b>	<p>All <i>Commandite</i> students from other colleges must bring the following to registration:</p> <ul style="list-style-type: none"> <li>• A copy of the virtual commandite form</li> <li>• \$30.00 application fee and the relevant course fee</li> </ul> <p>DATE: Graduating Student (Fin d'études)</p> <ul style="list-style-type: none"> <li>• Friday, May 25, 2018 contact the Registrar's Office (F-103) by phone at (450) 672-7360, extension 256 to check for course availability/appointment.</li> </ul> <p>DATE: Non-Graduating Student</p> <ul style="list-style-type: none"> <li>• Monday, May 28, 2018 on a "first come-first served" basis. Call (450) 672-7360, extension 256 to check for course availability.</li> </ul>
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**FEES - PAYABLE AT REGISTRATION – NO EXCEPTIONS**

Cash, Cheque, Money Order, Visa, Mastercard or Interac are accepted.  
(Fees subject to Change Without Prior Notice)

<b>REGISTRATION FEE</b> (Non-Refundable)	All Students	
	\$5.00 per course included in course fees (see course schedule for exact amount).	
<b>COURSE FEES</b>	All Students EXCEPT Champlain Saint-Lambert Graduating Students	
	\$2.00 per course hour (See course schedule for exact amount).	
	Champlain Saint-Lambert Graduating Students (Fin d'études - 2 Courses or Less)	
	\$5.00 Registration Fee per course only. (Students who have not been considered part-time or fin d'études in a previous semester.)	
	FIN DE PROGRAMME students from another college	
	Students on <i>Commandite</i> must pay the course fee at registration (see schedule for exact amounts per course) as well as the application fee (\$30.00) and the registration fee (\$5.00 per course included in course fee). The course fee will be reimbursed when Champlain receives proof from the student's college that they have graduated in Summer School.	
	Non-residents of Québec	International students
	\$7.51 per course hour	\$29.77 per course hour
<b>APPLICATION FEE</b> (Non-Refundable)	\$30.00 ONLY for <i>Commandite</i> students from other colleges and students who have never attended Champlain Saint-Lambert.	
<b>REFUND POLICY</b>	Full refunds of the course fees will be granted to students who withdraw from a course on or before the withdrawal deadlines. (See Page 1 for deadlines).	

**CANCELLED COURSES**

Notification will be sent by MIO. All fees will be refunded for courses cancelled by the college. Courses may be cancelled due to insufficient enrolment.



**SUMMER SCHOOL 2018**  
**Concentration and General Education Courses**

Please note: Course titles are subject to change. Courses may be cancelled due to insufficient enrolment.

File	Discipline and Course Number	Begins	Ends	Schedule	Hrs	Course Fee
102	<b>English 101</b> 603-101-MQ Introduction to College Literature	Monday June 4	Friday June 29	Monday to Friday 8:50 a.m. - 12:00 p.m.	60 hrs	\$125.00
104	<b>ENGLISH 102</b> 603-102-MQ Literary Genres Pre-requisite: 603-101	Monday June 4	Friday June 29	Monday to Friday 8:50 a.m. - 12:00 p.m.	60 hrs	\$125.00
106	<b>ENGLISH 103</b> 603-103-MQ Literary Themes Pre-requisite: 603-101	Monday June 4	Friday June 29	Monday to Friday 8:50 a.m. - 12:00 p.m.	60 hrs	\$125.00
108	<b>HISTORY</b> 330-205-LA History of Crime and Punishment	Monday June 4	Friday June 22	Monday to Friday 1:00 p.m. – 4:00 p.m.	45 hrs	\$95.00
110	<b>HUMANITIES</b> 345-101-MQ Knowledge	Monday June 4	Friday June 29	Monday to Friday 1:00 p.m. - 4:10 p.m.	60 hrs	\$125.00
111	<b>HUMANITIES</b> 345-102-MQ Worldviews Pre-requisite: 345-101	Monday June 4	Friday June 22	Monday to Friday 1:00 p.m. - 4:00 p.m.	45 hrs	\$95.00
112	<b>HUMANITIES – Block B for all students</b> 345-BMZ-LA Ethical Issues Pre-requisite: 345-101 & 345-102	Monday June 4	Friday June 22	Monday to Friday 1:00 p.m. - 4:00 p.m.	45 hrs	\$95.00
116	<b>MATHEMATICS</b> 201-105-RE/201-NYC-05 Linear Algebra Pre-requisite: Math SN 5 or ST 5 or equivalent	Monday June 4	Friday July 6	Monday to Friday 8:44 a.m. - 12:00 p.m.	75 hrs	\$155.00
114	<b>PHYSICAL EDUCATION</b> 109-103-MQ Fit for Life Pre-requisite: 109-101 & 109-102	Monday June 4	Friday June 22	Monday to Friday * 1:00 p.m. – 3:09 p.m.	30 hrs	\$65.00
122	<b>PSYCHOLOGY – Level II</b> 350-202-LA Psychology of Sexual Behaviour	Monday June 4	Friday June 22	Monday to Friday 9:00 a.m. – 12:00 p.m.	45 hrs	\$95.00

**Complementary Courses**

File	Discipline and Course Number	Begins	Ends	Schedule	Hrs	Course Fee
126	<b>Spanish</b> 607-C1A-LA	Monday June 4	Friday June 22	Monday to Friday 1:00 p.m. – 4:00 p.m.	45 hrs	\$95.00
127	<b>How to Get the Most for Your Travel Dollar</b> <b>414-C11-LA</b>	Monday June 4	Friday June 22	Monday to Friday 9:00 a.m. – 12:00 p.m.	45 hrs	\$95.00

\*There will be no Physical Education class on Thursday, June 14, 2018 due to Graduation.

No classes will be held on Monday, June 25<sup>th</sup> and Monday, July 2<sup>nd</sup>