

**THE APPLICATION DEADLINE IS NOVEMBER 1, 2017**

**AVAILABLE PROGRAMS**

Files will be evaluated based on spaces available.

**HEALTH SCIENCE (200.B1)  
PURE & APPLIED SCIENCE (200.B2)**

**SOCIAL SCIENCE (300.AA)** General Option only.

**COMMERCE (300.BB)**

**HOW TO APPLY**

- ✓ Go to [www.champlainonline.com](http://www.champlainonline.com) and click on "Apply Online" on the right-hand side.
- ✓ Applicants can apply to one or two programs. The second choice of program will only be considered if the applicant is not accepted in the first choice of program.
- ✓ Applicants interested in a program not offered in the Winter semester at Champlain Saint-Lambert may apply to the Social Science Program. Students should submit a letter of intent indicating their program of interest. Please note that acceptance in the social science program does not guarantee a future change of program.
- ✓ Pay the non-refundable \$30.00 application fee online using Visa or Mastercard, or in person or by mail with a cheque or money order made payable to Champlain College Saint-Lambert.
- ✓ Submit the required documents - PLEASE SEE BELOW FOR FULL INSTRUCTIONS.

**REQUIRED DOCUMENTS – CITIZENS & PERMANENT RESIDENTS**

**ALL APPLICANTS must submit a photocopy of:**

- ✓ birth certificate with the names of both parents clearly indicated

**Applicants born outside Canada must ALSO submit photocopies of:**

- ✓ an English or French translation of the birth certificate, if it is in another language
- ✓ both sides of the Canadian citizenship card or permanent resident card
- ✓ the Certificat de sélection de Québec OR one parent's Quebec Medicare (RAMQ) card

**Applicants who are currently completing courses in Adult Ed must ALSO submit:**

- ✓ a letter from the school stating the courses being completed and the expected completion date

**Applicants who have completed high school outside Quebec must ALSO submit:**

- ✓ grades from the last two years of secondary education completed
- ✓ proof of high school diploma
- ✓ an English or French translation of the grades and the diploma, if they are in another language
- ✓ Course descriptions of Math, Physics and Chemistry if you are applying to a program requiring a Math/Science background.

**Applicants who have been out of school for one or more semesters must ALSO submit:**

- ✓ a letter stating their activities since being out of school and why they wish to return to school

**Applicants who have attended high school in Quebec**

- ✓ no additional language requirements

**Applicants whose language of high school instruction (outside Quebec) was not English AND whose mother tongue is not English must ALSO submit:**

- ✓ results of the TOEFL

**Permanent Residents whose mother tongue is not French AND whose language of high school instruction was not French must ALSO submit:**

- ✓ proof of at least 180 hours of instruction in the French language

## REQUIRED DOCUMENTS – INTERNATIONAL APPLICANTS

International applicants must already possess a study permit valid until the end of May

### ALL international applicants must submit photocopies of:

- ✓ birth certificate with the names of both parents clearly indicated
- ✓ an English or French translation of the birth certificate, if it is written in another language
- ✓ the Study Permit from the federal government, which must be valid until at least the end of May 2018
- ✓ the Certificat d'Acceptation de Québec, which must be valid until at least the end of May 2018
- ✓ proof of enrolment in a comprehensive health & accident insurance plan that is approved by the college (students may obtain such a plan through the College; contact Student Services for more info)
- ✓ academic records covering the last two years of education, proof of high school diploma, and an English or French translation of both documents, if written in another language

### Applicants who have attended high school in Quebec

- ✓ no additional language requirements

### Applicants whose language of high school instruction (outside Quebec) was not English AND whose mother tongue is not English must ALSO submit:

- ✓ results of the TOEFL

### Applicants whose mother tongue is not French AND whose language of high school instruction was not French must ALSO submit:

- ✓ proof of at least 180 hours of instruction in the French language

Submit documents and payment no later than **NOVEMBER 1, 2017** to the Admissions Office at  
**Champlain College Saint-Lambert, 900 Riverside Drive, Saint-Lambert, QC, J4P 3P2**  
(Documents may be scanned and sent to:  
**admissions@crcmail.net**)